



Job Posting

Job Title: Associate Surface Landman
Location: Roosevelt, Utah
Reports to: Land Manager

Duties and Responsibilities:

- Determines title to prospective surface lands, availability for leasing and applicable regulatory guidelines, acquires interests in prospective lands by leasing directly from landowners.
- Works with departments during acquisitions and ensures the particulars of the acquired interests are accurately set up throughout company systems for maintenance and accounting
- Assists in negotiating, preparing, and finalizing all necessary agreements with third party participants and surface owners to ensure payment of costs and proper operation and access of wells
- Coordinates and distributes work assignments for contract personnel
- Advises Surface Land staff and other departments of pertinent matters related to ownership of leases and drilling of well
- Assist Surface Land staff and other departments as needed, including community outreach and representation.
- Some travel may be required for this position.

Knowledge, Skills and Abilities:

- A Bachelor's degree is preferred, but not required
- Min. 2 years' experience in a land, real estate or equivalent field
- Basic knowledge of oil and gas contracts, leases, and agreements
- Proficient computer skills including Microsoft Office
- Excellent oral and written communication skills a must
- Attention to detail and ability to perform under deadlines

Only qualified candidates will be contacted

Email resumes to bstuart@finleyresources.com and utero.compliance@finleyresources.com